Mobile Phone and Electronic Media Policy

“Strength through Learning”

Sarah Redfern High School believes that learning empowers each individual to achieve their greatest potential. SRHS is committed to inspiring students to achieve the highest standards of intellectual and personal development through a stimulating and engaging learning environment.

Within a caring, respectful, diverse environment, the school is committed to providing students with a desire to learn, to make calculated and informed decisions, and to accept challenges. We are committed to ensuring students are self motivated, confident individuals, who will be valued members of our community and society.

Students, Staff and Parents are committed to providing a safe and nurturing environment at Sarah Redfern High School.

Policy for the Use of Mobile Phones, Portable Computer Games, MP3 Players/iPods, Cameras and Similar Devices in Schools by Students.

Statement of Purpose
(Individual and Shared responsibilities)

Where students bring a mobile telephone, portable computer game, MP3 player/iPod, camera and similar devices to school:

Student Responsibilities

The student must take full responsibility for these devices. The school or staff will not be responsible for their loss, theft or damage. Students who bring them to school do so at their own risk.

Students must not use mobile telephones or other devices to disrupt the learning environment or interfere with the operation of the school. Such activities may incur disciplinary action including suspension.

Students must not use mobile telephones or other devices to threaten, bully, intimidate or otherwise harass other people through any SMS or text message, photographic, video or other data transfer system available on the telephone or for any illegal activity. Such activities may incur disciplinary action including suspension.

Under no circumstances will inappropriate use of mobile telephones with cameras be tolerated. Students found to be using any camera will be dealt with under the school management policy. Disciplinary action will be taken in all cases.

Improper use of mobile telephones or other electronic devices may result in:

- Detention or other appropriate disciplinary measure as determined by the school’s management policy.

- The student being required to hand in their mobile telephone or other electronic device at the beginning of the school day for collection when the student goes home.

- Confiscation of the mobile telephone or other electronic device until such time as their parent or caregiver is able to attend school to collect the device.

- Other disciplinary action or contacting police in cases where students have bullied or threatened or harassed other students or staff via the mobile telephone or other personal communication device or where the device has been used to take photographs or display inappropriate material.

Emergency Contact

If a parent or caregiver needs to contact a student at school as a result of an emergency, they are required to call the school’s main office and a message will be sent immediately to the student.

If a student needs to make emergency contact with anyone they can do so through the school’s main office.
## Consequences If Student Found With Mobile Phone

<table>
<thead>
<tr>
<th>Student Action</th>
<th>Consequence</th>
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<tbody>
<tr>
<td>A student’s phone is seen or heard.</td>
<td>The student is to be sent to the front office with a note and the front office staff will immediately seal the phone in an envelope with the student’s name/year written on it. The teacher should inform the student that they must see a Deputy Principal <strong>after</strong> school to collect their phone. <strong>Students</strong> must not be released early from last period classes to collect phones. As soon as practically possible, the teacher should send student to one of the Deputy Principals – or direct to the front office if a Deputy Principal is not available. The teacher completes Risc entry and checks that the student is not a repeat offender.</td>
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<tr>
<td>A student’s phone is seen or heard and they refuse to take the phone to the front office.</td>
<td>If in a classroom, the teacher will get their Head Teacher to send student with a note to front office at the next possible opportunity. If in the playground, get the Head Teacher on Supervision Duty to send student to front office with the phone, or if they are hard to find, seek support from Executive in Front Office, or a nearby staffroom. Head Teacher then follows the procedures as previously outlined. Head Teacher to enter on Risc noting the need for Head Teacher intervention.</td>
</tr>
<tr>
<td>A student has refused to hand over a mobile phone to both classroom and Head Teacher.</td>
<td>The Head Teacher refers the student to the Deputy Principal. The Deputy Principal will confiscate the phone, telephone the parent/caregiver to inform them that, due to their child’s persistent disobedience, the phone will need to be collected by a parent/caregiver from one of the Senior Executive, (Deputy or Principal). Deputy Principal to enter on Risc, noting that Deputy Principal involvement, contact with caregiver, and collection by caregiver were required.</td>
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<tr>
<td>Student refuses to hand phone over to Deputy Principal.</td>
<td>Student will be placed in isolation by Deputy Principal and immediate parent contact will be made by Deputy Principal, which may lead to suspension.</td>
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<td>Student is a “repeat offender” when their mobile phone is visible or audible for the 3rd time during a school term.</td>
<td>Referral to Deputy Principal, consequence then applies for this and each subsequent infringement within the current school year. <strong>Note:</strong> It will be the responsibility of the Head Teacher who creates the Risc entry to notify the Deputy Principal that this is the third offence and the “Deputy level” needs to be implemented.</td>
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### Important Contact Information

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